

## Flickinger Center for Performing Arts, Inc. Reservation and User Agreement

This Agreement is between the Flickinger Center for Performing Arts, a 501©3 non-profit organization (Flickinger) and \_\_\_\_\_ (User).

**Name of Event:** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_

**Ticket Price:** Adult: \_\_\_\_\_ Children: \_\_\_\_\_

**Seating:** General Admission: \_\_\_\_\_ Reserved: \_\_\_\_\_

**Contact Person:** (9am – 5pm Mon – Fri) \_\_\_\_\_

**Phone:** Home \_\_\_\_\_, Work \_\_\_\_\_, Cell \_\_\_\_\_

E-Mail: Address: \_\_\_\_\_

**Alternate Contact Person:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

IN CONSIDERATION OF BEING PERMITTED TO RESERVE AND TO USE THE FLICKINGER CENTER, THE PARTIES AGREE AS FOLLOWS:

**I. MOTION PICTURE PRESENTATIONS**

Rental fee for motion picture presentations shall be ***\$325.00 per day plus film and shipping costs, \$100 per additional showing.*** There is a ***\$100.00 non-refundable deposit*** and a ***signed contract*** due at the time of reservation. User shall negotiate with the Flickinger Center projectionist to determine projectionist's fee on a per-presentation basis.

***No motion pictures rated "X" or "NR",*** or otherwise deemed inappropriate by the Board of Directors of the Flickinger Center for Performing Arts, shall be presented in the Flickinger Center.

***DATE***

***TIME***

\_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Motion Picture Presentation # \_\_\_\_\_ x \$325 = \_\_\_\_\_ Deposit -\$ \_\_\_\_\_ Balance Due \$ \_\_\_\_\_

\*Optional Ticket Service - \$.35 per ticket sold: User Accepts \_\_\_\_\_ Declines \_\_\_\_\_

**II. MEETINGS**

Rental fee for meetings shall be **\$50.00 per hour** (or any part thereof) to a maximum of **\$200.00 per eight (8) hour day**. Rental fee shall include use of PA system as required. A **\$100.00 non-refundable deposit** and a **signed contract** are due at the time of reservation.

- a. User may arrange for computer presentation equipment such as a projector at a rate of \$25.00 per eight (8) hour day (or any part thereof).
- b. User shall be financially responsible for damage, intentional or accidental, to equipment unless operated by Flickinger Center personnel. (\$10 per hr to max of \$50 per 8 hour block)

**DATE**

**TIME**

\_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Meeting Hours # \_\_\_\_\_ x \$50 (max \$200) = \_\_\_\_\_ Deposit -\$ \_\_\_\_\_ Balance Due \$ \_\_\_\_\_

Equipment: Projector: \_\_\_\_\_ Computer: \_\_\_\_\_ DVD Player: \_\_\_\_\_ Equip Operator \$ \_\_\_\_\_

**USER**

**FLICKINGER CENTER**

REPRESENTATIVE

REPRESENTATIVE

NAME \_\_\_\_\_

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

TITLE \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_